



Canadian Sport Institute Pacific and **British Columbia Lacrosse Association** Athlete and Coach Nomination Criteria

Criteria Approved: November 6, 2023

CSI Pacific Representative	Nicholas Baker-Bell	<i>Nicholas Baker-Bell</i>	11/06/2023
	Name	Signature	Date (MM/DD/YYYY)
Sport Organization Representative	Dave Showers	<i>Dave Showers</i>	11/06/2023
	Name	Signature	Date (MM/DD/YYYY)

PURPOSE

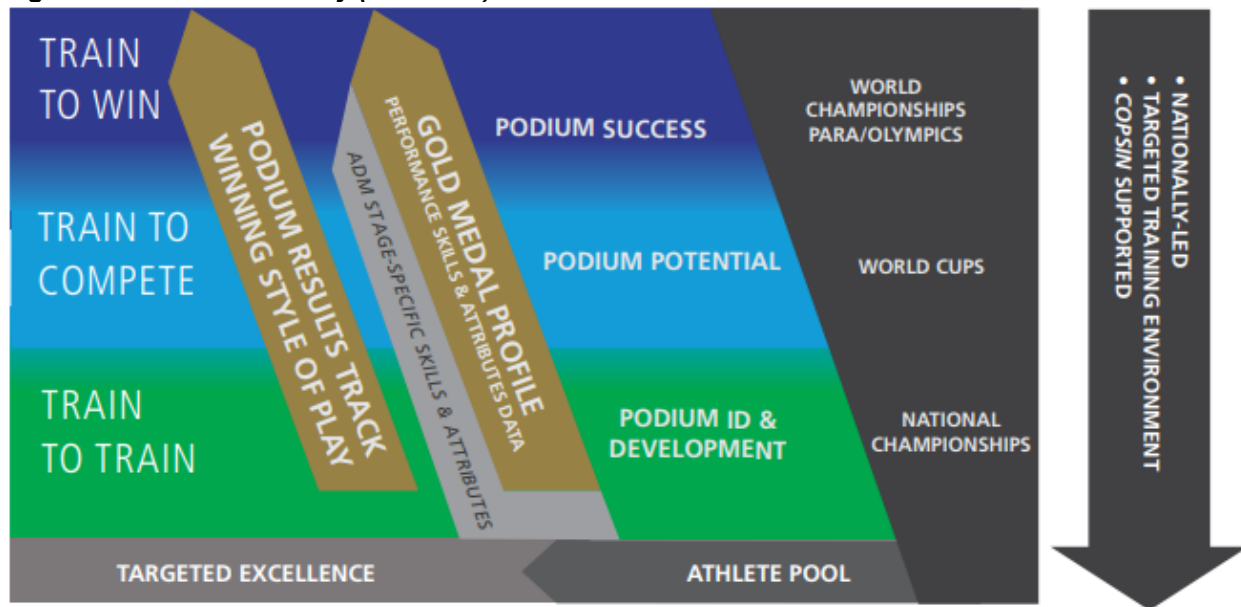
Canadian Sport Institute Pacific, through a partnership with the Province of British Columbia (BC), viaSport, the network of PacificSport centres, and British Columbia Lacrosse Association, collaborates to deliver programs and services to place BC athletes¹ on national teams, and ensure athletes and coaches have every advantage to win medals for Canada. The partners work jointly to encourage sport excellence and increase podium performances in communities throughout BC.

This template provides a standardized process with which to identify athletes and coaches within the British Columbia Lacrosse Association high performance program as well as athletes who are tracking against key development pathway metrics toward national teams. The levels within the targeted pathway seek to create a common standard across all sports; hence, the template must be used in its entirety. PSO/DSOs are able to adapt the template to suit their own purposes (e.g. branding, application process, etc.) provided all relevant information is contained within.

Canadian Sport Institute / PacificSport athlete and coach support for the Sport Canada AAP Carded nomination focuses on athletes and teams 0-4 years from the international podium, identified by the sport-specific Podium Pathway (Figure 1) and Gold Medal Profile. These athletes and teams represent the current generation of national team athletes who are carded by the NSO through Sport Canada's Athlete Assistance Program.

Canadian Sport Institute / PacificSport athlete and coach support for the Canadian Development and Provincial Development nomination focuses on athletes and teams 5-12 years from the international podium, identified by the sport-specific Podium Pathway (Figure 1) and Gold Medal Profile. These athletes and teams represent both the next generation (5-8 years away) and future generations (9-12 years away) of Olympic and Paralympic or World Championship medallists.

Figure 1 – Podium Pathway (LTAD 3.0)



¹ A BC athlete is defined as an athlete born, developed, and/or trained/centralized (for a minimum of three (3) months in a twelve (12) month period) in British Columbia.

DETAILS

Through the above partnership, and with the above purpose in mind, British Columbia Lacrosse Association may nominate athletes and their coaches who meet specific criteria for Canadian Sport Institute Pacific / PacificSport athlete or coach enrollment. Upon completion of enrollment and onboarding, athletes and coaches can engage in enhanced programs, benefits, and selected support services through Canadian Sport Institute Pacific and the network of PacificSport regional centres in BC.

Canadian Sport Institute / PacificSport athlete support is divided into four levels based on performance, each with a slate of designated benefits. Please see Appendix A for an outline of British Columbia Lacrosse Association targeted athlete benefits, programs, and services as delivered through British Columbia Lacrosse Association.

Targeted athletes are nominated by British Columbia Lacrosse Association based on the athlete criteria below. As a general principle, all athletes are expected to demonstrate evidence of their ongoing performance progression and tracking toward British Columbia Lacrosse Association high performance program benchmarks to remain targeted. **Dave Showers, Technical Director** and the Canadian Sport Institute technical lead working with British Columbia Lacrosse Association, **Dave Showers** have the final authority over the Canadian Sport Institute nomination process. Any inquiries regarding the sport-specific selection criteria can be made to **Dave Showers, Technical Director, at dave@bclacrosse.com**.

The athlete and coach nomination cycle for Canadian Sport Institute / PacificSport / British Columbia Lacrosse Association targeting runs **December 1 - November 30** annually, and athletes are selected based on performances from the previous 12 months. Athletes meeting criteria throughout the annual nomination cycle may be added to the British Columbia Lacrosse Association targeted athlete list, on a case by case basis, by contacting the PSO/DSO Technical Representative **Dave Showers, Technical Director, dave@bclacrosse.com**.

ATHLETE/COACH ENROLLMENT

Once the athlete or coach is nominated, they will be notified by British Columbia Lacrosse Association and will be provided with information on how to enroll. All athletes and coaches must enroll with Canadian Sport Institute / Pacific Sport in order to receive athlete or coach supports and benefits.

CORE CRITERIA

1. For PSO/DSO nominations, athletes must be considered in good standing at the discretion of the PSO/DSO with British Columbia Lacrosse Association as a competitive athlete and meet the definition of a BC athlete.
2. All athletes nominated should have a designated coach who is responsible for planned programming. Specific coach criteria must be identified under coach nominations
3. Athletes who fail to meet targeting criteria due to injury or absence, may remain on British Columbia Lacrosse Association's nomination list at the discretion of the PSO/DSO when:
 - a. There is an expectation the athlete in question would have met criteria if no injury or absence had occurred **AND**;
 - b. The athlete in question was nominated by British Columbia Lacrosse Association in the previous 24 months.

LEVEL-SPECIFIC CRITERIA

Please note both the Canadian Sport Institute criteria and the British Columbia Lacrosse Association sport-specific criteria:

Sport Canada AAP Carded

Canadian Sport Institute Criteria:

- Athletes who appear on the Sport Canada AAP Carding List and verified by the NSO. These athletes are in the High Performance (HP/T2W) stage of the Podium Pathway.
 - It is the responsibility of British Columbia Lacrosse Association to consult with the NSO, identifying and nominating any Sport Canada AAP Carded athletes in the province of British Columbia.

Canadian Development

Canadian Sport Institute Criteria:

- Athletes who compete on the senior national team in eligible events, but do not receive Sport Canada AAP funding, and verified by the NSO. These athletes are in the High Performance (HP/T2W) stage of the Podium Pathway **OR**;
- Athletes who are in the HP Athlete Development (L2W/T2W) stage of the Podium Pathway (including Gold Medal Profile) and verified by the NSO. If the NSO does not have an approved Podium Pathway, the following criteria will be used:
 - Athletes who have been targeted as “NextGen” defined as the expectation to be selected to the senior national team in eligible events **within 24 months** and verified by the NSO.

British Columbia Lacrosse Association Sport-Specific Criteria:

- Must be selected or in the process (within two years) of being selected to the Senior National Field Team pool for the national programming competition cycle (quadrennial) as verified by Lacrosse Canada. **Senior Men’s Field – Age 20+, Senior Women’s Field - Age 19+.**
- OR**
- Must be selected or in the process (within two years) of being selected to Senior National Box Team pool for national team programming competition cycle as verified by Lacrosse Canada. **Senior Men’s Box – Age 21+**

Provincial Development Level 1

Canadian Sport Institute Criteria:

- Athletes who are in the Athlete Identification & Development stage of the Podium Pathway, and who are tracking toward the HP Athlete Development stage according to the NSO-specific Podium Pathway and Gold Medal Profile. If the NSO does not have an approved Podium Pathway, the athlete must be tracking toward Canadian Development and meet the criteria below:
 - Meet specific performance-based benchmarks in accordance with an overall athlete monitoring and tracking framework (utilizing Gold Medal Profile) **AND**;

- Athletes at this level are anticipated to convert to national team program as a Canadian Development or Podium athlete within a maximum duration of five years (combined Provincial Development Level One and Two) **AND**;
- Competed at the appropriate² age group or junior world championships in an eligible event (or equivalent international developmental event) in the previous 24 months **OR**;
- Won a medal in an eligible event at their sport-specific national senior/open, appropriate² age group or junior championships (or equivalent level of performance standard) in the previous 24 months.

British Columbia Lacrosse Association Sport-Specific Criteria:

- Athletes who have been selected to National U19 Men's or Women's Field team in the past 24 months. **U19 Women/Men's Field Team Canada – Age 17-18 years**

OR

- NCAA University and U-Sport athletes (Box or Field) who train in BC for a minimum of three months verified by Lacrosse Canada as being in the National Senior Team Pool for current national team competition cycle. **NCAA Athletes – Age 18+, U-Sport – Age 18+Field (Men's).**

Provincial Development Level 2

Canadian Sport Institute Criteria:

- Athletes who are in the Athlete Identification & Development stage of the Podium Pathway, and who are tracking toward Provincial Development One according to the NSO-specific Podium Pathway and Gold Medal profile. If the NSO does not have an approved Podium Pathway, the athlete must meet the criteria below:
 - Meet specific performance-based benchmarks in accordance with an overall athlete monitoring and tracking framework (utilizing Gold Medal Profile) **AND**;
 - Athletes at this level are anticipated to convert to national team program as a Canadian Development or Podium athlete within a maximum duration of five years (combined Provincial Development Level One and Two) **AND**;
 - Competed in an eligible event at the appropriate² age group national championships (or equivalent level of performance standard) in the previous 24 months, **OR**;
 - Won a medal in an eligible event at their appropriate² age group provincial championships in the previous 12 months,

British Columbia Lacrosse Association Sport-Specific Criteria:

- Must be selected to Team BC FIELD Lacrosse U19/U17 Boys or Junior/Senior Women's team in the past 12 months as identified in BCLA High Performance Athlete Grid (Appendix A) **U19 Field – 17-18 years, U17 Field – 16 years, Women's Junior – Age 16 years, Women's Senior and Women's U19 – Age 17-18 years.**

OR

- Must be selected to Team BC BOX Lacrosse U17 Boys or Girls U17/Junior team in the past 12 months.

² Definition of appropriate is based on a number of factors such as peak development age, average age of National Team, sport's competition schedule, and logical pathway progression. Final determination will be made by CSI Pacific.

U17/Female U17 – 15-16 years, Female Junior - 17 years

OR

- First year Junior Box Lacrosse players who have been identified through BC Lacrosse High performance pathway.
Junior A – 17 years

See Appendix A: BCLA High Performance Athlete Grid.

See Appendix B: Team BC Camp Formats

Coach Nomination

Canadian Sport Institute Criteria:

Coaches are nominated by having his or her name included in the targeted athlete list when they are the coach of an athlete who achieves designated criteria. The PSO/DSO may nominate up to two coaches per athlete in cases where both the Provincial/National coach and a personal coach have a significant impact on the athlete's training program. While not required, it is highly recommended that PSO/DSO nominated coaches meet at least one of the following criteria:

- Be the lead person designing and implementing an annual training program for the athlete.
- Be designated as Provincial or Regional coach by the PSO/DSO.
- Be designated as a National Development / Senior National coach by the NSO.
- Be designated as athlete's coach of record based on sport-specific criteria below.

British Columbia Lacrosse Association Sport-Specific Criteria: (Optional):

- Be the lead person designing and implementing an annual training program for the athlete
- Be designated as Provincial or Regional coach by the BCLA

See Appendix C for Team BC Personnel

Coach Nomination

Canadian Sport Institute Criteria:

Coaches are nominated when they are the coach of an athlete who achieves designated criteria. The PSO/DSO may nominate up to two coaches per athlete in cases where both the Provincial/National coach and a personal coach have a significant impact on the athlete's training program. While not required, it is highly recommended that PSO/DSO nominated coaches meet at least one of the following criteria:

- Be the lead person designing and implementing an annual training program for the athlete.
- Be designated as Provincial or Regional coach by the PSO/DSO.
- Be designated as a National Development / Senior National coach by the NSO.
- Be designated as athlete's coach of record based on sport-specific criteria below.

AND,

- NCCP Competition Development Trained Status or ACD coach,

See Appendix C for Team BC Personnel

APPENDIX A: BC Lacrosse High Performance Athlete Grid

Level	Division	Age Group	Championships	Targeted Group	Note
Canadian Development	Senior Men's Field	20 Years and Up	World Lacrosse Men's World Championships	U18 Field Players (Eligibility in two years), Previous U19 Men's Field Team Canada Participants	Next: 2023 World Lacrosse Men's Championship – San Diego
Canadian Development	Senior Men's Box	21 Years and Up	World Lacrosse Indoor Lacrosse Championships	19 Years Graduating Juniors, 1st or 2nd Year Senior Players (Eligibility in two years)	Next: 2023 – Location TBA
Canadian Development	Senior Women's Field	19 Years and Up	World Lacrosse Women's Lacrosse World Championship	U18 Female Field Players (Eligibility in two years), Previous U19 Women's Field Team Canada Participants	Next: 2024 World Lacrosse Women's Lacrosse World Championships
Canadian Development	Senior Men's Field	20 Years and Up	World Lacrosse Super Sixes – Men's	U18 Field Players (Eligibility in two years), Previous U19 Men's Field Team Canada Participants	World Lacrosse Super Sixes – TBA
Canadian Development	Senior Women's Field	19 Years and Up	World Lacrosse Super Sixes – Women's	U18 Female Field Players (Eligibility in two years), Previous U19 Women's Field Team Canada Participants	Next: World Lacrosse Super Sixes – Oshawa, Ontario, 2023
Provincial Development - Level 1	College (Field) - National Collegiate Athletic Association (NCAA)	18 Years and Up	NCAA Championships (Div 1-3), Major Collegiate Lacrosse Association (MCLA)	College Players (Box/Field and Box/WomFld Hybrid)	Next: Season and Championship 2023-2024
Provincial Development - Level 1	U20 Women's Field Team Canada	17-19 Years	World Lacrosse U20 Women's World	Current - Team Canada U20 Women's Field Athletes from BC	Next: 2024 Women's U20 World Championships – Hong Kong, China

Level	Division	Age Group	Championships	Targeted Group	Note
			Championships		
Provincial Development - Level 1	U20 Men's Field Team Canada	17-19 Years	World Lacrosse U20 Men's World Championships	Current - Team Canada U20 Men's Field Athletes from BC	Next: World Lacrosse U20 Men's World Championship 2024
Provincial Development - Level 2	Team BC Field - U19 Men's	17-18 Years	Nationals in 2023	Current - Team BC U19 Targeted Athletes	Next: TBA 2024
Provincial Development - Level 2	Team BC Field - U17 Men's	16 Years	Nationals in 2023 - 1 Recruiting Tournament	Current - Team BC U16 Targeted Athletes	Next: TBA 2024
Provincial Development - Level 2	Team BC Women's Field - Senior	17 Years	No Nationals - 2 Recruiting Tournaments	Current - 1st Year Team BC Women's Senior Targeted Athletes	Next: TBA 2024
Provincial Development - Level 2	Team BC Women's Field - Junior	16 Years	No Nationals - 2 Recruiting Tournaments	Current - Team BC Women's Junior Targeted Athletes	Next: TBA 2024
Provincial Development - Level 2	Team BC Box - Junior A	17 Years	Minto Cup	Most Recent - 2nd Year 16U Targeted Athletes	Next: TBA 2024
Provincial Development - Level 2	Team BC Box - U17	15-16 Years	U17 Box Nationals	Most Recent - U17 Box Team BC Targeted Athletes	Next: TBA 2024
Provincial Development - Level 2	Team BC Female Box - Junior	17 Years	Female Junior Box Nationals	Most Recent - 1st Year Female Junior Box Team BC Targeted Athletes	Next: TBA 2024
Provincial Development - Level 2	Team BC Female Box - U17	15-16 Years	Female U17 Box Nationals	Most Recent - Female U17 Box Team BC Targeted Athletes	Next: TBA 2024

APPENDIX B: TEAM BC Camp Formats



19.1 TEAM BC - FIELD LACROSSE DISTRICT AND PROVINCIAL TRYOUT CAMPS

- 19.1.1 All players must attend their District Camp and the Provincial Tryout Camp and be evaluated to be eligible for Team BC.
- 19.1.2 District Camps will be scheduled for Vancouver Island, Interior and Lower Mainland. Qualified players will be selected from the three District Camps and will be extended an invitation to the Provincial Tryout Camp. The cost for an athlete to attend a District Camp will be \$30.00 (subject to change). Registration forms and payment must be received at the BCLA Office prior to the District Camp. Registrations must be completed by registration deadlines. There will be no registration at the District Camp.
- 19.1.3 The BCLA will publish the dates and times for the Team BC - Field Lacrosse District Tryout Camps. Prior to closing dates of registration, the Head Coach will have the player application list to ensure that players who are of a high caliber are made aware of the District Camp dates, times and locations.
- 19.1.4 The Provincial Tryout Camp will be held, and all athletes invited to this camp will be informed of the date, time and location, by the Team BC Director. The cost for an athlete to attend the Provincial Tryout Camp is \$150.00 (subject to change).
- 19.1.5 Following the Provincial Tryout Camp, a shortlist of players will be selected to be further evaluated in a smaller group at a later time, either during the winter break or at the completion of the Youth Field Lacrosse Provincial Championships.
- 19.1.6 All athletes must be BCLA Registered athletes (please refer to Team BC Directive 9.0). Exceptions for player eligibility to try out for Team BC may be considered for players attending school outside of BC. Exemption requests for athletes requesting to not attend a District Camp, a Provincial Tryout Camp, or both, may be considered by the Team BC Committee following a recommendation from the Team BC Coordinator and the Team BC team Head Coach. Requests for exemptions must be submitted, prior to the start of the District Camps, to the Team BC Director and approved by the Team BC Committee.

19.2 TEAM BC - BOX LACROSSE DISTRICT AND PROVINCIAL TRYOUT CAMPS

- 19.2.1 All players must attend their District Camp and the Provincial Tryout Camp and be evaluated to be eligible for Team BC.
- 19.2.2 All athletes must be BCLA Registered athletes (please refer to Team BC Directive 9.0). Exceptions for player eligibility to try out for Team BC may be considered for players attending school outside of BC. Exemption requests for athletes requesting to not attend a District Camp, a Provincial Tryout Camp, or both, may be considered by the Team BC Committee following a recommendation from the Team BC Coordinator and the Team BC team Head Coach. Requests for exemptions must be submitted, prior to the start of the District Camps, to the Team BC Director and approved by the Team BC Committee.

19.2.3 U17/U15/U13 (Non-Summer Games Years)

(a) District Camp Process

- (a1) The BCLA has divided the Province into 4 Districts: Interior, Vancouver Island, Vancouver, Fraser Valley, for the purpose of player tryouts and talent identification.

Vancouver Region	Fraser Valley Region	Island Region	Interior Region
Burnaby	Abbotsford	Campbell River	Cranbrook
Coquitlam	Chilliwack	Comox Valley	Grand Forks
Delta	Hope	Cowichan Valley	Kamloops
New Westminster	Langley	Juan de Fuca	Kelowna
North Shore	Mission	Nanaimo	Kitimat
Port Moody	Port Coquitlam	Oceanside	Mackenzie
Richmond	Ridge Meadows	Peninsula	Nicola Valley
Sunshine Coast	Semiahmoo	Port Alberni	North Okanagan
Vancouver	Surrey	Saanich	Penticton
		Victoria-Esquimalt	Prince George
			Princeton
			Quesnel
			Shuswap
			Terrace
			West Kootenays

- (a2) The District Camps are open camps (minimum of 30 runners and 4 goaltenders are recommended).
- (a3) The District Camp tryout dates are set by the Team BC Coordinator and District Coaches and usually are a one day, three-hour tryout. Four teams of combined athletes from all regions, will be comprised of 15 runners and 2 goaltenders who will compete at the Team BC Provincial Tryout Camp.
- (a4) At the District Camps, the Team BC Head Coach, Assistant Coaches, Team BC/Regional Coaches, District Coaches and independent evaluators will evaluate, identify and select players to attend the Provincial Tryout Camp.
- (a6) There is a registration fee of \$30.00 per player to attend a District Camp this fee is to be accompanied with player application to offset the costs of the event.

(b) Provincial Tryout Camp Process

- (b1) Prior to the Provincial Tryout Camp, all athletes will be placed on four evenly balanced teams to be evaluated and ranked over the 2.5 day camp. Team BC Coordinator and Team BC Head Coach develop a matrix to balance four equally talented teams. These rosters are submitted by the Team BC Head Coach to the Team BC Coordinator who will submit to the Team BC Director.
- (b2) The Provincial Tryout Camp consists of skill sessions and games.
- (b3) The cost to the players for a Provincial Tryout Camp who successfully qualified from District Camp evaluations, will be \$150 (subject to change). A meal will be provided Friday evening and lunches will be provided Saturday and Sunday. Snacks and water will

- be available throughout the course of the tryout. Players will also receive a numbered jersey, Team BC t-shirt and a water bottle.
- (b4) At the conclusion of each Provincial Tryout Camp, a maximum of 18 runners and 2 goaltenders will be selected to form “Team BC”. It is impressed upon the Team BC team Head Coach to identify alternates and have the alternates train with the respective teams.
 - (c) **U17 (Boys) BC Summer Games Years (even years) - Zone/Provincial Tryout Camps**
 - (c1) To be eligible for Team BC – U17 (Boys), a player must apply, try out, and, if selected, must participate on the respective BC Summer Games Box Zone team. The BC Summer Games Box Zone tryouts are where the players are identified for the Team BC – U17 Provincial Tryout Camp. There may be a cost to attend a Zone tryout camp to offset expenses; this will be determined by each respective Zone.
 - (c2) After all Zone tryouts are complete, there will be 45 runners and 6 goaltenders identified by the Team BC - Box Coordinator after consultation with the Team BC U17 Head Coach, and recommendations from the Zone Summer Games Head Coaches. These players shall be invited to attend a Provincial Tryout Camp. If any players decline the invitation, additional players may be invited following this same recommendation and identification.
 - (c3) The cost to the players for a Provincial Tryout Camp will be \$150 (subject to change). Lunches will be provided Saturday and Sunday. Snacks and water will be available throughout the course of the tryout. Players will also receive a numbered jersey, Team BC t-shirt and a water bottle.
 - (c4) At the conclusion of the camp, there will be a final selection of 18 runners and 2 goalies.

APPENDIX C: Team BC Personnel



Personnel – Roles and Responsibilities

2. *Team BC Committee (referred to as Committee)*

- 2.1 The Team BC Committee presentation is outlined in the BCLA ByLaw IX: Committees,
- (i) Team BC Committee:
- (i) The members of the Team BC Committee shall be the BCLA Vice President – Performance Programs, BCLA Vice President – Operations, the BCLCG Chair, the BCLCG Vice Chair – Minor, the BCLCG Vice Chair – Men’s Field, the BCLOG Vice Chair - Minor, the BCLOG Vice Chair – Field, the Minor Directorate Chair, the Field Directorate Chair, the BCLA Technical Director and the BCLA Regional Coaches.
- (ii) This committee is responsible for ensuring that all administrative and technical requirements are met by published deadlines in order to provide the applicable Provincial Teams for Men’s Field, Women’s Field, Box and Female Box.

PLEASE NOTE: The BCLA’s Team BC Director is a staff position that will be overseen by the BCLA Executive Director.

- 2.2 The Team BC Committee shall be chaired by the BCLA Vice President - Performance Programs.
- 2.3 The Team BC - Box and Field Coordinators shall be hired by the BCLA Executive Director following consultation with the BCLA VP - Performance Programs.
- 2.4 Shall approve Team BC Head Coach and Assistant Coach Selections.
- 2.5 Shall review annually the Team BC Directive, which will include roles and responsibilities, duties and expectations of all stakeholders.
- 2.6 Shall exercise due diligence in providing a system of consistent oversight of the Team BC Program and the Team BC Teams.
- 2.7 The Team BC Committee shall have the authority in deciding any Coach or Athlete eligibility to participate with Team BC.

3. *Team BC – Technical Coordinators – Box, Men’ Field and Women’s Field*

- 3.1 Hired by the BCLA Executive Director, following consultation with the BCLA’s Team BC Director and reporting to the BCLA Executive Director, the Team BC Director, and the Team BC Committee, the Team BC Technical Coordinators will attend the applicable Directorate (Minor or Field Directorate) when requested, and communicate and work with the applicable Directorates in scheduling Team BC events.
- 3.2 Responsible to attend regular Directorate meetings as well as the BC Lacrosse Coaches/Officials Special Sessions and the BCLA Annual General Meeting.

- 3.3 Responsible for implementing and maintaining the operational aspects and philosophy of the Team BC program, including assisting in the identification of coaches, team managers and players.
- 3.4 Must create, edit and review all Team BC coach and athlete application/registration forms and request that the BCLA staff update the forms (on-line and hard copy), post on the website, and e-mail to the appropriate age groups. See APPENDIX A: Team BC Coach Application Forms and APPENDIX B: Team BC Athlete Application Forms (done online).
- 3.5 Shall work with the Chair or designate of the BC Lacrosse Coaches Group to recruit, screen and interview coaches applying for positions as Team BC Head Coach and the various District Head Coaches. Their recommendations shall be presented to the Team BC Committee.
- 3.6 Ensure that all coaches who have applied for coaching positions are properly certified for National Championships.
- 3.7 Shall be responsible for all Team BC District and Provincial Tryout Camps and ensure a fair and transparent player selection process at the Provincial Tryout Camps including but not limited to:
 - (a) Plan and schedule District Camps in conjunction with Regional Coaches (when applicable),
Team BC Head Coaches/Assistant Coaches and local Camp Host Associations.
 - (b) Assist with Camp preparations by booking facilities, supplying balls, pinnies and cones, and purchasing water, snacks, etc.
 - (c) Liaise with Team BC Head Coaches, Regional Coaches and local Coaches with generic practice plan and evaluation matrices to fully evaluate athletes in a consistent manner.
 - (d) Converse with the Team BC Head Coach to collect all lists of identified athletes who will be invited to the Team BC Provincial Tryout Camp.
- 3.8 Hold a conference call or in-person meeting with all of the coaches before the camp process begins. A review of the Team BC Directive shall be completed at this meeting.
- 3.9 Liaise with Head Coaches of each team to confirm training camp schedules that are to follow each Team BC Main Camp selection camp, as well as an overview of the program for the duration of the season. These training camp dates should be communicated as early as possible to all concerned parties and the dates should avoid other lacrosse events wherever possible, and should not be altered unnecessarily after being announced. An example of these dates shall be included in the parent introductory letter.
- 3.10 Shall work with the BCLA Technical Director and be responsible for ensuring that all coaches meet the CLA coach certification requirements to attend National Championships.
- 3.11 Shall act as the liaison between the Team BC Committee and Team BC Head Coaches.
- 3.12 Shall attend, whenever possible, all applicable National Championships.
- 3.13 Shall work with the Team BC Head Coaches to ensure that all athletes meet the Team BC eligibility requirements.
- 3.14 Immediately following the conclusion of the Provincial Tryout Camp, will send the names of the final team selection, including alternates where applicable, to the BCLA Team BC Director and Team BC Coordinator. It is also the responsibility of the Team

BC Technical Coordinator to ensure that all camp expenses from all of the coaches and managers are submitted within one week of the completion of each Provincial Tryout Camp.

- 3.15 Liaise with the BCLA Executive Director concerning all financial matters.
- 3.16 Present a final report to the BCLA Team BC Director within one week of the respective teams' final competition. It is the responsibility of the Team BC Technical Coordinator to ensure that all expenses from all of the Team BC coaches and managers are submitted within one week of the completion of the program.
- 3.17 Shall plan, with the Team BC Director, a meeting to collectively debrief all Team BC Head Coaches and Managers to gather feedback and critical analysis of their Team BC experience.

4. Team BC Director – BCLA Staff Role

- 4.1 Working with the BCLA VP-Performance Programs and Team BC Technical Coordinator, shall liaise between all teams, ensuring the teams conform to equipment, budgetary or policy standards established by the Team BC Committee and the BCLA.
- 4.2 Help identify, in agreement with Head Coaches, the individual working team managers immediately following final team selections (usually selected from within the parent group).
- 4.3 Plan Provincial Tryout Camps with Team BC Technical Coordinator regarding facility requirements, meals and snack purchases (water, fruit, health bars).
- 4.4 Receive all registration lists. Ensure that all registration fees are paid. Ensure that all registered participants are also registered with the BCLA in the current season in the correct discipline (i.e., box, men's field, women's field). Communicate with the Team BC Technical Coordinator if there are any issues.
- 4.5 Prepare camp packages and attend Provincial Tryout Camp check-ins and assist with parent/athlete requests.
- 4.6 Manage sizing of athletes for Team BC hard goods and apparel during the Provincial Tryout Camps.
- 4.7 Work with each manager to ensure that all aspects of the individual programs are coordinated (i.e., travel, accommodations, meals, ground transportation, equipment, clothing, etc.).
- 4.8 All ordering and decorating (embroidery, screening) of equipment, clothing, etc. must be done by the Team BC Director.
- 4.9 An initial letter will be sent to selected athletes and their parents with an outline of the financial commitment.
- 4.10 Provide request for sponsorship letter to the managers. APPENDIX D: Sample Letter to Potential Team BC Sponsors and Donors.
- 4.11 Ensure that police checks for all coaches, chaperones or managers prior to travel to national championships have been done.
- 4.12 Arrange for standardized head and shoulder photography for all team personnel – and ensure it is forwarded to the host national tournament by deadline (if applicable).
- 4.13 Ensure both action and other official team photographs are planned for both in BC and while at nationals. These can be used for souvenir purposes and also act as an archive in future years.

- 4.14 Approve all major excursions that teams will make – both lacrosse events and non-lacrosse events and ensure insurance coverage is in place.
- 4.15 Once the athletes are selected for each team, send an introductory letter out to all parents explaining the processes, roles and responsibilities of all involved, and a financial overview (what to expect).
- 4.16 Deal with conflict and or other issues that could arise with managers, athletes, parents and team personnel.

5. Team BC Finances –BCLA Executive Director, Team BC Director, Managers

- 5.1 Responsible for the collection, accounting, banking and reporting of all moneys related to Team BC, including Camps and final teams. All financial transactions will be processed through the BCLA Office.
- 5.2 Initial team budgets will be prepared for each team and provided to the managers. An initial letter will be sent to selected athletes and their parents with an outline of the financial commitment. Player Participant Financial Summary.
- 5.3 For District and Provincial Tryout Camps, and Team BC provincial team activities, all monies will flow through and out (revenues and expenditures) of the BC Lacrosse Association.
- 5.4 Responsible for the collection (from Team Manager), accounting and reporting of all monies collected, raised and/or donated on behalf of Team BC. All expenditures will be approved and paid for by the BCLA on behalf of each team for approved expenditures only.
- 5.5 Provide information to Team BC Managers (and team parents) on how Charitable Donation Receipts are obtained through the BC Amateur Sport Fund. See APPENDIX C: Team BC Sponsorship and Donation Information.
- 5.6 All approved purchases prior to leaving for a National Tournament will be made by the BCLA staff on behalf of the teams.
- 5.7 While at a National Tournament, approved purchases will be made by a Team Manager.
- 5.8 Monies remaining after all bills, debts, and commitments have been paid, shall be divided equally and dispersed to the parents in a timely manner, along with a final letter, External Sport Credit Letter (if applicable) and a receipt for Team BC payments.

6. Team BC Team Head Coach

- 6.1 Responsible to review and sign a “Memorandum of Understanding”. See APPENDIX J: Team BC Memorandum of Understanding.
- 6.2 The Head Coach, once approved by the Team BC Committee shall, with the assistance of the BCLCG, immediately recruit Team BC assistant coaches and district coaches who shall also need to be approved by the Team BC Committee.
- 6.3 Ensure that all coaches on his/her coaching staff have the necessary CLA coach certification requirements to participate in National Championships. This must be done prior to coach selection for assistant and district coaches.
- 6.4 In co-operation with the assistant and district coaches they shall mutually arrive at a recruiting system for the district camps.
- 6.5 Hold a conference call or in-person meeting with all of the coaches and managers, including the District Coordinator/Coach/Manager, before the camp process begins.

- 6.6 The Team BC Head Coaches shall observe the district camps where possible, and assist as required.
- (a) The District coaches, under the guidance of the Team BC Head Coaches, shall be responsible to run the District Camp and oversee the athlete selection process. The Team BC Head Coach may be involved in the selection process; ultimately it is the Team BC Head Coach's decision to invite selected athletes to the Provincial Tryout Camps.
 - (b) If the Team BC Head Coach cannot attend all District Camps, Team BC Assistant Coaches and BCLA Regional Coaches can assist the District Coaches with the District Camps and with athlete evaluations and selections; ultimately, in the case of the Head Coach's absence, it is the Team BC Assistant Coaches' decision to invite selected athletes to the Provincial Tryout Camps.
- 6.7 All coaches will be assisted in every possible way by the Minor Directorate, Field Directorate, BCLA Staff (including Regional Coaches) and BCLCG, to further their professional development.
- 6.8 At all times the coach must appear professional and abide by the relevant codes of conduct and operating policies of the BCLA, Minor Directorate, Field Directorate and the BCLCG.
- 6.9 Responsible to provide final list of players selected to the Team BC Coordinator.
- 6.10 A player roster may have a maximum of 23 players (Team BC - Field) and 18 runners plus 2 goaltenders (Team BC - Box). The Head Coach may elect to have alternates attend Team BC practices. Alternates will not be allowed to participate in any games nor travel to the National Championships while they remain on the Alternate List. Alternates cannot take the roster spot of healthy roster athletes.
- 6.11 Responsible to provide a list of no more than five (5) alternates for a team. Alternates may be asked to practice with the selected team leading up to competitions. If asked, should all alternates elect not to participate, then the Head Coach can suggest another Team BC-identified athlete(s) to the Team BC Technical Coordinator for approval.
- 6.12 Coaches are to strive to play all players in exhibition games, however at National Championships, playing time is at the discretion of the Head Coach.
- 6.13 Facilitate an exhibition event within BC, prior to leaving for nationals to showcase current Team BC program.
- 6.14 Team BC Head Coach announcements are to be made by the end of September (Team BC - Field) and the end of January (Team BC - Box).
- 6.15 If any Team BC Head Coach or Assistant Coach is a subject of disciplinary measures during exhibition, league or post-season play, the Team BC Committee may, after an investigation, remove that coach from the Team BC Program.

7. Team BC District Coach - Box Lacrosse

- 7.1 Responsible for evaluating and recruiting the best possible players in order to select athletes to compete at the Team BC Provincial Tryout Camp.
- 7.2 Must evaluate in person, or delegate an evaluator, to determine if an applicant is capable of "playing at the highest A-1/Tier-1 level". If there are not enough players at this calibre level, players from other Districts may be approved by the Team BC Committee,

following recommendations from the Technical Coordinator, to complete the District Team roster.

- 7.3 Must co-ordinate and present a District tryout, including booking facilities, referees, providing water and snacks.
- 7.4 Attends the Team BC Provincial Tryout Camp assisting the Team BC Head Coach in evaluations of all players at camp. Players on the Provincial Tryout Camp teams are to be provided with equal playing time.
- 7.5 Responsible to provide a budget to the BCLA General Management for approval. Only expenditures approved in the budget will be paid by the BCLA, and an expense claim with receipts and/or invoices must be submitted to the BCLA for payment within one week after the camp has been held.
- 7.6 If any Head Coach or Assistant Coach is a subject of disciplinary measures during exhibition, league or post-season play, the Team BC Committee may, after an investigation, remove that coach from the Team BC Program.

8. *Team BC Managers (one manager per team)*

- 8.1 Working closely with the BCLA Staff, shall co-ordinate all team travel, accommodation, meals, practices, fund-raising and game-day preparations.
- 8.2 Shall collect all deposits from parents/athletes in a timely manner, track payments, and submit monies to the BCLA staff.
- 8.3 Review budgets and financial statements with the BCLA Executive Director. Keep parents apprised of the costs involved in the Team BC program. Please note that statements are not to be circulated by hard copy or e-mail to athletes, parents or guardians.
- 8.4 Must advise coaches, team personnel, players and parents of their duties, responsibilities and expectations as they relate to Team BC prior to competition.
- 8.5 Will ensure that all players, coaches, parents and volunteers sign a copy of their respective codes of conduct.
- 8.6 The Team BC Manager must provide a system of consistent organization, co-ordination, communication and awareness, including in the areas of sportsmanship, fair play and respect - both on and off the floor or field.
- 8.7 A budget must be presented and approved by the BCLA Staff prior to any planned social events.
- 8.8 In combination with BCLA Staff supplied budget, outline meal plans for out of province duration.
- 8.9 All issues and or complaints that a manager is unable to address from parents, athletes and/or team personnel shall be forwarded through the Team Manager to the applicable Team BC Coordinator.
- 8.10 Responsible to collect contact information for all players and families involved with each team following the main Provincial Tryout Camp (email addresses / mailing address / phone contact information / cell phones ~ to be supplied to all chaperones/drivers and BCLA Staff).
- 8.11 Ensure player medical forms are completed and available at all competitive events and out of province venues. This should be done prior to the first training camp. See APPENDIX K: Medical Form Sample.
- 8.12 Facilitate return of player/parent release forms to BCLA re: photography.

- 8.13 Collect clothing sizes / equipment sizes for all players and coaches / managers.
- 8.14 Compile medical forms and contact information for all coaches including CC#. See APPENDIX K: Medical Form Sample.
- 8.15 Ensure that the CLA Team Registration Form, CLA liability release waivers and codes of conduct are completed and signed for all players, coaches, managers, and chaperones. See APPENDIX L: CLA Team Registration Form and APPENDIX M: CLA Liability Release Waivers (over and under the age of majority).
- 8.16 Compile an official roster, including jersey #'s, for the host national tournament to be used for the CLA Team Registration Form and official national program.

Appendices – Sport may choose to provide appendices below to enhance understanding of criteria

Appendix A – Sport Specific Eligible Services and Benefits

Appendix B – Sport Specific Athlete Key Performance Indicators or Individual Profile

Appendix C – Sport Specific Team BC Criteria

Appendix D – Sport Specific Coaching Key performance indicators

Appendix E – Sport Specific Nominated Athlete List