

Medical Intake Information

What We Need

- Accurate demographic information for all athletes needing a Medical Intake, including:
 - Full Name
 - Date of Birth
 - Email Address
 - Phone Number
 - Provincial Health Number
- A **minimum of 2 weeks of lead time** in advance of potential intake dates and appointments

PLEASE NOTE: We cannot begin to plan any medical intakes without the above information

Why We Need That

- To allow our clinic and physicians to provide medical services to the standard required by the professional regulatory body.
- Athletes need lead time to fill in our standard pre-participation medical questionnaires (which are based on IOC recommendations) and other forms (eg consent forms) and time is needed for our physician to review the completed questionnaires prior to the appointment.

What Your Timeline Looks Like

- **2+ weeks in advance:**
CSI Pacific receives a confirmed athlete list with the appropriate demographic information
 - Our Medical department then sends out the required pre-appointment forms
- **1 week in advance:**
Athlete forms are completed and received by CSI Pacific
- **1 week in advance:**
Confirmed appointment times are sent by CSI Pacific to your organization and athletes
- **Day of:**
Medical department is available to assist with any issues that arise
- **Approximately 2 weeks post-appointments:**
Follow up appointments are scheduled and completed, if applicable
- **Following the completion of all follow up appointments,** summary reports can be issued to the sports, if requested

Questions?

If you have any questions regarding this process please email them to medical@csipacific.ca