



Canada Revenue Agency

Agence du revenu du Canada

OTTAWA ON K1A 0L5

REGISTERED CANADIAN AMATEUR ATHLETIC ASSOCIATION INFORMATION RETURN

000057

Mailed Aug 21, 2014

Canadian Sport Institute Pacific Society 1 ATHLETES WAY VANCOUVER BC V5Y 0B1

Return for Fiscal Period Ending 20140331. Includes checkboxes for first return, fiscal period change, and final return.



15 865655195 RR 0001 2014-03-31 3035214

If the name or address shown above is incorrect or a more permanent address can be provided, print the necessary corrections below:

Corrected name

Blank lines for corrected name

Corrected address (Number, Street, Apt. No., P.O. Box or R.R. No.)

6111 River Road Richmond BC Postal code V7C 0A2

NOTE:

To minimize the possibility of the annual mailing of the personalized Registered Canadian Amateur Athletic Association Information Return going astray, it is important that, where possible, a permanent mailing address be provided (i.e., address of the actual, physical location of the association or permanent P.O. Box number).

Instructions

- 1. Ensure that the name and address are correct. To correct pre-printed information on this form, please use the area provided. Any changes (except to the contact information above) must be explained in an attachment to this return.
2. Complete the boxes (above right) to indicate the end of the association's fiscal period.
3. Attach FINANCIAL STATEMENTS for the fiscal period covered by this return. These should include a statement of revenue and expenditures for the fiscal period and a statement of assets and liabilities as of the end of the fiscal period.
4. Attach a list of the names, addresses, and occupations or lines of business of the association's current directors.
5. Attach a list of the names and the official positions of the people who are authorized to issue official receipts for the association.
6. Attach a note that fully explains what replacement procedure is followed in the event of lost or spoiled receipts.
7. Within six months from the end of the fiscal period of the association, mail or deliver a completed return and all required documents to:

Charities Directorate Canada Revenue Agency Ottawa ON K1A 0L5

**Information Required**

1. Have any changes not previously reported been made in the association's governing documents? If yes, please attach a certified copy of the changes. Yes  No
2. Have complete books and records been kept (including duplicate copies of receipts) which fully substantiate all financial transactions during the fiscal period? If no, please attach an explanation. Yes  No
3. Please indicate the total amount for which the association issued official donation receipts in this fiscal period. \$1,600.00
4. Are the receipt forms used to acknowledge payments that are NOT gifts clearly distinguishable from official donation receipts which bear the BN/Registration Number? If no, please attach an explanation. Yes  No
5. Did the association issue official donation receipts showing a date in the previous calendar year for donations that were mailed or otherwise submitted after the end of the calendar year? If yes, please attach an explanation. Yes  No
6. Have official donation receipts been issued to acknowledge donations in a form other than cash or cheque - e.g., goods, services rendered, etc.? If yes, please attach a list of these gifts and their value as shown on the official donation receipt. Yes  No
7. Has any amount donated to the association been returned to the donor during the year? If yes, please attach an explanation. Yes  No
- 8 a. During the fiscal period, did the association accept any gifts with the express or implied condition that such gifts were to be used for the benefit of another person, club, society or association? If yes, please attach an explanation. Yes  No
- b. Did the association issue an official donation receipt to acknowledge such a gift? Yes  No

**Certification**

To be signed by two directors of the association

1. I, Mark Hope of [REDACTED]  
Name of director whose signature appears below. (Print) Address
2. I, Lisa Coltart of [REDACTED]  
Name of director whose signature appears below. (Print) Address

HEREBY CERTIFY that the information given in this return and in all statements attached is, to the best of my knowledge, correct and complete.  
(Note: It is a serious offense to make false or deceptive statements.)

1. Signature of Director 		Position with the Association <u>Chair of the Board</u>
Home telephone number <span style="background-color: black; color: black;">[REDACTED]</span>	Business telephone number <span style="background-color: black; color: black;">[REDACTED]</span>	Date <u>Aug. 18/14</u>
2. Signature of Director 		Position with the Association <u>Treasurer / Finance and Audit Committee</u>
Home telephone number <span style="background-color: black; color: black;">[REDACTED]</span>	Business telephone number <span style="background-color: black; color: black;">[REDACTED]</span>	Date <u>Aug 20, 2014</u>

**Canadian Sport Institute Pacific: Board of Directors 2014-2015**

Name	Home Address	Occupation	Work Address	Home Phone	Work Phone	Email
Chris Cameron		Vice President, Finance and Administration for O'Neill Hotels & Resorts	O'Neill Hotels			
Lisa Coltart		Chief Financial Officer, Vancity	Vancity			
David Graham		Principal (consultant) at High Hope Expeditions	Consultant – work address is same as home address.			
Bob Gurney		Consultant	Consultant – work address is same as home address.			
Mark Hoppe		Executive Director, Brand Development for Coast Hotels	Coast Hotels			
Margaret Mason		Senior Partner (lawyer) at Bull, Houser & Tupper LLP	Bull, Houser &			
Christine Matheson		Senior Advisor, Wills & Estate Planning, National Bank Financial (investment dealer)				
Jack Miller		Faculty/professor at Thompson Rivers University	Thompson Rivers			
Janine North		CEO of the Northern Development Initiative Trust	Northern Development Initiative Trust			

Joan Swain		Director Global Services, Thomson Reuters Elite	Thomson Reuters Elite - works					
David Weicker		Coordinator of Officials Development, Athletics Canada. Also a consultant.	Consultant – works from home office.					
Blair Whitmarsh		Dean of Human Kinetics and Athletics at Trinity Western University	Trinity Western University					



RCAAA RETURN – August 2014  
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86565 5195 RR0001



**#5 – Officials Authorized to Issue Official Receipts for the Association:**

Wendy Pattenden – Chief Executive Officer  
Nathan Wong - Controller



**#6 – Replacement Procedures in the event of a lost or spoiled receipt:**

All receipts were electronically generated by an online service (GiftTool). In the case of a lost or missing receipt, a copy of the original receipt is on file and can easily be sent to the donor.



In the case of an error or refund, the original tax receipt number would be cancelled in our offline records. The donor would be informed that the previous tax receipt number had been cancelled, cannot be used for tax purposes and should be destroyed. If necessary, a new (corrected) tax receipt would be issued through the online service.

